

# Terry Transfer Accountant

(123) 456-7890 [ttransfer@g.clemson.edu](mailto:ttransfer@g.clemson.edu)

Current Address: 17 Blueberry Ln., Clemson, SC 29634

Permanent Address: 4 Yawkey Way, Boston, MA 02215

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## OBJECTIVE

To obtain the Audit Internship with Deloitte & Touche LLP for Summer 2017 to utilize education and accounting knowledge to enhance the value of the company

## EDUCATION

### Bachelor of Science in Accounting

*Clemson University*

Minor: Economics

Spring 2019  
Clemson, SC  
GPA: 3.23/4.00

*Bunker Hill Community College*

Associate in Science in Accounting

Spring 2016  
Boston, MA

## RELEVANT EXPERIENCE

### Accounting Intern

*Hyland, creator of OnBase*

Summer 2016  
Honolulu, HI

- Analyzed and collaborated on the revenue recognition process for software projects
- Constructed daily invoices for training services ranging up towards \$10,000
- Organized the billing process for Hyland's annual technology conference
- Transacted an average of 100 accounts payable on a daily basis using Microsoft Dynamics

### Assurance Intern

*BDO USA, LLP*

Summer 2015  
Boston, MA

- Analyzed data and drafted reports for cash transactions and tax purposes
- Completed the 1099 Tax Form reconciliations for various trusts, individuals and partners throughout the firm
- Assessed the process of journal entries for recording daily transactions

## LEADERSHIP

### Vice President

*Clemson University Student Government- Clemson University*

Fall 2016  
Clemson, SC

- Govern a group of 50 members that represent the undergraduate class
- Collaborate closely with legislative and judicial branch members on problems that arise

### Columnist

*The Black Sheep- Clemson University*

Fall 2016  
Clemson, SC

- Craft and publish weekly satire articles about campus life

### Vice President of Finance

*Entrepreneur Club- Bunker Hill Community College*

Fall 2015  
Boston, MA

- Prepared and maintained a budget of \$2,000 for the academic year
- Collaborated with local small business owners to expand networking opportunities in the club

## TECHNICAL SKILLS

Microsoft Office- *Proficient*   Microsoft Dynamics- *Intermediate*   Adobe- *Intermediate*   Prezi- *Proficient*