

START WITH A PLAN...

Explore



Engage

- Schedule an appointment for career counseling or drop-in
●
- Explore Clemson majors and take a career assessment to identify your skills, interests and values
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- Create a ClemsonJobLink (CJL) account
● ● ● ●
- Develop a LinkedIn profile
● ● ● ●
- Build a résumé that accurately reflects your skills and education
● ● ● ● ● ● ● ●
- Attend career fairs, employer info sessions, workshops, and career-related events
● ● ● ● ●
- Find work or volunteer opportunities to help develop competencies and experience
● ● ● ● ● ● ● ●
- Explore O*NET and the Occupational Outlook Handbook
● ● ● ● ● ● ● ●
- Become familiar with the CCPD website
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- Be critical of content on your social media
●
- Learn about internships, UPIC, and the Cooperative Education Program
● ● ● ● ● ● ● ●
- Join student organizations
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- Shop in the Career Closet to build a professional wardrobe
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- Discuss your career direction with a career counselor; begin mapping skills to future jobs
● ● ● ●
- Revise your résumé and learn to tailor your cover letters
● ● ● ● ● ● ● ●
- Conduct informational interviews to learn about careers and expand your network
● ● ● ● ● ● ● ●
- Research and apply for internships (UPIC, off-campus or international), co-ops, and research opportunities
● ● ● ● ● ● ● ●
- Update CJL and LinkedIn profiles
● ● ● ● ● ● ● ●
- Learn how to navigate and use CJL, CareerShift, GoinGlobal and LinkedIn to find internships and full-time jobs
● ● ● ● ● ● ● ●
- Attend career fairs, employer info sessions, workshops, and career-related events
● ● ● ● ● ● ● ●
- Volunteer on campus or in the community
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- Continue to find opportunities to collaborate with others
● ● ● ● ● ● ● ●
- Learn about study abroad opportunities
● ● ● ● ● ● ● ●
- Learn how to network; develop and practice an elevator pitch
● ● ● ● ● ● ● ●

...END WITH A CAREER

Experience → *Excel*

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| <ul style="list-style-type: none"> <input type="checkbox"/> Update your résumé and perfect your cover letter writing skills
● ● ● ● <input type="checkbox"/> Join LinkedIn Clemson Alumni groups and other relevant groups
● ● <input type="checkbox"/> Build strong interviewing skills by learning how to articulate your career competencies
● ● <input type="checkbox"/> Attend career fairs, employer info sessions, workshops, and career-related events
● ● ● ● <input type="checkbox"/> Continue building your network; shadow professionals when appropriate
● ● ● <input type="checkbox"/> Remain active in clubs and organizations and seek out leadership roles
● <input type="checkbox"/> Research different graduate and professional schools and prepare for entrance exams
● ● <input type="checkbox"/> Consider study abroad or other off-campus experiences
● ● <input type="checkbox"/> Revisit the Career Closet to add to your professional wardrobe
● | <ul style="list-style-type: none"> <input type="checkbox"/> Monitor postings in CJL and other job search tools and begin applying
● ● ● <input type="checkbox"/> Tailor your résumé to each job or graduate and professional school application
● ● <input type="checkbox"/> Gather professional references
● <input type="checkbox"/> Participate in a mock interview for jobs or graduate or professional schools
● ● <input type="checkbox"/> Attend campus career fairs, employer info sessions, workshops, and career-related events
● ● ● ● <input type="checkbox"/> Network and use LinkedIn
● ● ● <input type="checkbox"/> Assist peers looking to develop their competencies and experiences
● <input type="checkbox"/> Research organizations where you may want to work
● <input type="checkbox"/> Gather information about job offers and salary ranges; refrain from renegeing on an offer once you accept
● ● <input type="checkbox"/> Submit applications to graduate or professional schools
● ● |
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Core Competencies Key

Communication	●	Adaptability	●	Self-Awareness	●
Collaboration	●	Analytical Skills	●	Integrity & Ethics	●
Leadership	●	Technology	●	Brand	●