



DETERMINING YOUR PROFICIENCY – TECHNOLOGY

Use the descriptions to determine your current and desired level of proficiency

Innovation		
Adaptability	Analytical Skills	Technology
Taking the initiative to further enhance one's skill set and being creative with ways of thinking or approaches that allow for action, reflection, failure, and resilience in an ever-changing world.	Seizing the opportunity for organizational improvement that prompts critical thinking and problem solving by obtaining, processing, and synthesizing information.	Employing current and emerging software and tools to solve general and industry-specific challenges.
Level of Proficiency	Description	
Awareness <i>theoretical knowledge</i>	<ul style="list-style-type: none"> • Knows of current and emerging software and tools available • Understands that current and emerging software and tools can be used to solve general and industry-specific challenges 	
Basic <i>limited experience</i>	<ul style="list-style-type: none"> • Has a basic command of current and emerging software and tools and requires assistance using them • Uses basic software and tools to solve some general and industry-specific challenges 	
Intermediate <i>practical application</i>	<ul style="list-style-type: none"> • Is comfortable using current and emerging software and tools and troubleshoots independently before needing to seek assistance from others • Begins to compare the potential of different software and tools to solve more complex general and industry-specific challenges 	
Advanced <i>extensive experience and application</i>	<ul style="list-style-type: none"> • Is fluent in current and emerging software and tools, able to independently troubleshoot, and begins to see opportunities for integration of software and tools • Articulates strengths and shortcomings of current and emerging software and tools in solving sophisticated general and industry-specific challenges 	
Expert <i>recognized for mastery and attainment in all areas</i>	<ul style="list-style-type: none"> • Recognized as a resource on current and emerging software and tools and possesses a firm knowledge on how current and emerging software and tools can be integrated • Sought out by others on how technology can help solve general and industry-specific challenges 	